

Position Description

Position title:	Clinician
Position number:	Various
Group:	Corrections and Justice Services
Business Unit/Branch:	Corrections Victoria, Offender Services, Forensic Intervention Services
Classification:	Allied Health 3 (AH3)
Employment status:	Ongoing
Position reports to:	Clinical Team Leader
Work location:	50 Franklin Street, Melbourne, VIC 3000, or HM Barwon Prison, 1140 Bacchus Marsh Rd, Anakie VIC 3212, and Prisons and Correctional Centres throughout Victoria
Position contact:	Name: Michael Stanley, Recruitment Campaigns Adviser Phone: 0457 926 028 Email: candidatecare@justice.vic.gov.au

ROLE PURPOSE

The role of a Clinician

- Provide a range of services state-wide, including screenings, assessments, group-based intervention programs, and related tasks, in line with service requirements.
- Complete comprehensive case notes in a timely fashion using the departments information systems
- Prepare treatment plans, treatment reports, and risk assessment reports for internal and external stakeholders

Corrections Victoria is part of the Department of Justice and Community Safety and is responsible for the operation of Victoria's adult corrections system, public and privately operated prisons, and a transitional centre. It ensures that people held in prison are safely and securely contained and aims to rehabilitate people by addressing the underlying causes of offending behaviour.

As a division of Corrections Victoria, Forensic Intervention Services is a specialist program area within Offender Services that provides people who offend (our service users) in custody and in the community with evidence-based offence-specific screening, assessment and interventions to support their rehabilitation. In doing so, Forensic Intervention Services is a critical component of the Department's strategy to reduce reoffending and contribute to community safety.



Our vision is to become a world leader in forensic intervention services, enabling meaningful behaviour change in people who offend and contributing to a justice and community safety system that works together to build a safer, fairer and stronger Victoria.

Our mission is to reduce recidivism by delivering evidence-based offending behaviour programs founded in the risk, need and responsivity principles.

Clinicians provide a range of services for people who have committed sexual and/or violent offences state-wide, including screenings, assessments, group-based intervention programs, and related tasks, in line with service requirements.

This role may require travel and the delivery of after-hours services.

KEY ACCOUNTABILITIES

- Undertake risk assessment, clinically interview offenders and determine appropriate treatment pathways, as required.
- Facilitate/co-facilitate group-based clinical intervention programs for people who offend, as required.
- Complete comprehensive case notes in a timely fashion using the departments information systems.
- Prepare treatment plans, treatment reports, and risk assessment reports for internal and external stakeholders, including the Adult Parole Board and Post Sentence Authority, as required.
- Model appropriate boundaries and behavioural interactions with people who offend.
- Consult and liaise with other Corrections staff in the effective management of relevant service users.
- Liaise with key stakeholders and provide high level clinical advice as required.
- Contribute to the provision of timely and accurate collection of data against Key Performance Indicators.
- Provide and receive valid feedback to peers in a sensitive and authentic manner.
- Actively and meaningfully engage in supervision and respond to clinical feedback provided.
- Work as an effective member of the team.
- Actively contribute to ongoing research and training on the assessment and treatment of relevant offenders.
- Actively participate in professional development.
- Contribute to policy development as required.
- Other duties as directed.

KEY SELECTION CRITERIA

Technical Expertise

- A knowledge of and commitment to the use of the Cognitive Behavioural Therapy (CBT) model of therapeutic intervention.
- An understanding of and commitment to the application of best practice principles of therapeutic intervention with service users, including (but not restricted to) the Risk Needs Responsivity Model, and Strengths Based Approaches.
- Knowledge and skills in conducting assessments and developing case formulation.



Personal Attributes

- **Resilience:** Gives frank and honest feedback/advice. Listens when ideas are challenged, seeks to understand the nature of criticism and respond constructively; Displays confidence and conviction when communicating an opinion.
- **Flexibility and Adaptability:** Accept changed priorities without undue discomfort; Responds quickly to changes; Comfortable working in collaboration with teams outside of own organisation.
- **Working Collaboratively:** Build a supportive and cooperative team environment; Engages other teams to share information in order to understand or respond to issues; Support others in challenging situations.
- **Promote Inclusion:** Pays attention to words, expression and body language; Recognises behaviours that promote a culture of inclusion; Hold self and team accountable towards being inclusive to individuals from diverse backgrounds; Takes corrective actions when behaviours displayed do not promote an inclusive workplace.
- **Self Awareness:** Understands how emotional responses can be expressed in work situations and the impact they may have on self or others; Able to assess personal strengths and weakness using feedback from other team members

Enabling Delivery

- **Critical Thinking and Problem Solving:** Resolves issues through deep understanding or interpretation of existing guidelines. Where guidelines are not available, analyses ideas available and takes action through self, or in consultation with others to resolve problems. If required, determine additional information needed to make informed decisions. Applies critical thinking and problem solving concepts in the right context

Authentic Relationships

- **Interpersonal Skills:** Sees things from another's point of view and confirms understanding; Understand motivations, needs and wants of stakeholders and their impact on service delivery; Tailor communications according to audience and/or audience preference.
- **Managing Difficult Conversations:** Listens to, and acknowledges that the concerns of others have been heard; Clarifies problems; Seeks options to resolve conflict.
- **Communicate with Impact:** Prepares and delivers logical sequential and succinct presentations; Uses clear and concise language; Uses media appropriate to the audience and presents information to develop the understanding of the topic.

Qualifications

- General Registration as a Psychologist with the Australian Health Practitioner Regulation Agency (AHPRA); or
- Membership of the Australian Association of Social Work (AASW); or
- Credentialed as a Mental Health Nurse with the Australian College of Mental Health Nurses; or
- Registration as an Occupational Therapist with the Occupational Therapy Board of Australia.
- A current Victorian driver's licence



IMPORTANT INFORMATION

- The salary range for this position is set out in the Victorian Public Service Enterprise Agreement 2020. Please refer to the Department of Treasury and Finance website (dtf.vic.gov.au) for further information.
- Department policy stipulates that salary upon commencement is paid at the base of the salary range for the relevant grade. Any above base requests require sign off by an executive delegate and will be by exception only or where required to match the current salary of Victorian Public Service staff transferring at-level.
- If you have previously left the VPS on a departure/ separation package, employment restrictions may apply.
- You may be required to mobilise to other areas to support priority projects or programs.
- The department is committed to providing and maintaining a working environment which is safe and without risk to the health of its employees.

SAFETY COMMITMENT

- Staff safety commitment - Actively participate in health, safety, and wellbeing (HSW) programs and proactively report on all HSW incidents through the Justice Incident Management System (JIMS) to embed and support a strong safety-first culture that supports the HSW Strategy's vision of "a workforce that thinks safety and works safely".
- Manager safety commitment - Create and maintain a working environment, that takes a zero-tolerance approach to unsafe practices and behaviours, which supports the HSW Strategy's vision of "a workforce that thinks safety and works safely".
- Child safety commitment - The Department of Justice and Community Safety is committed to the safety and wellbeing of children and young people. We seek to prevent harm of any kind impacting children and young people and have zero tolerance for racism, child abuse and inequality. Children and young people's rights, relationships, identity, and culture must be recognised and respected, their voices heard, and their concerns acted upon. We aim to foster a culturally safe, child safe and child friendly environment for all children and young people we have contact with, deliver services to, or are impacted by our work.

PRE-EMPLOYMENT CHECKS

All appointments to the Department of Justice and Community Safety are subject to reference checks, pre-employment misconduct screening and criminal record checks. Some positions may also be subject to a Declaration of Private Interests (for executive and responsible officer roles), medical checks, and/or 'Working with Children Check.'

If the position is based in a prison, youth justice facility or community corrections location, or has offender management responsibilities, employment may be subject to a number of additional pre-employment security and safety checks, including, but not limited to:

- Pre-employment Security and Misconduct Checks (Declaration Form)
- National Police Record and Fingerprints Check and International Police Clearance (if applicable)
- VicRoads Information Check
- Drivers Licence Check(s) (if applicable).

A National Police Check and an Australian Entitlement to Work Check is a requirement for all DJCS positions, and these checks require identification documents of either a passport or birth certificate.

For Aboriginal designated positions, a Certificate of Aboriginality will be required prior to an offer of employment being made.

Aboriginal and Torres Strait Islander applicants are strongly encouraged to email: aboriginal.workforce@justice.vic.gov.au for support and assistance if they have any concerns that they cannot meet the identification documents requirements.

VALUES AND BEHAVIOURS

Department of Justice and Community Safety employees are required to demonstrate commitment to:

The Victorian Public Sector Values: responsiveness, integrity, impartiality, accountability, respect, leadership and human rights.

The Environment: The department is committed to minimising its environmental impact and requires all staff to comply with its environmental policy.

Recordkeeping: The department is committed to good recordkeeping and requires all staff to routinely create and keep full and accurate records of their work-related activities, transactions and decisions, using authorised systems.

Diversity: The department values an inclusive workplace that embraces diversity and strongly encourages applications from Aboriginal people, people with disability, people from the LGBTIQ community, and people from culturally diverse backgrounds.

FURTHER INFORMATION

Please visit About the Department on the [Department of Justice and Community Safety website](http://www.justice.vic.gov.au) (<http://www.justice.vic.gov.au>) for information on:

- Organisational values and structure
- Our policies such as privacy and conflict of interest
- The Victorian Public Service (VPS) code of conduct
- Our commitment to the safety and wellbeing of children.